

September 15, 2010

ITEM NO. C2

**AUTHORIZATION TO EXERCISE THE SECOND ONE-YEAR OPTION CONTRACT
NO. 8065 WITH EMPLOYMENT & EMPLOYER SERVICES, INC. TO PROVIDE
GOOD NEIGHBOR SERVICES**

To the Honorable Board of Commissioners:

RECOMMENDATION

It is recommended that the Board of Commissioners ("Board") authorize the Chief Executive Officer or his designee to exercise the second one-year option Contract No. 8065 with Employment & Employer Services, Inc. ("E&ES")(the "Contract") to extend the Contract's term for the period of October 1, 2010 through September 30, 2011 and increase the Contract's compensation by an amount not-to-exceed \$400,000. The Contract's new aggregate not-to-exceed compensation amount will be \$1,000,000.

FUNDING SUMMARY

General Fund

Vendor:

Employment & Employer Services
208 South LaSalle, Suite 1618
Chicago, Illinois 60604

Contract Type:

Professional Services

Base Contract Term:

October 1, 2008 through September 30, 2009

First Option Term:

October 1, 2009 through September 30, 2010

Second Option Term:

October 1, 2010 through September 30, 2011

Option Periods Remaining:

None

Original Contract Amount:

\$200,000 NTE

First Option Amount:

\$400,000 NTE

Second Option Amount:

\$400,000 NTE

Aggregate Contract Amount

\$1,000,000 NTE

M/W/DBE Participation:

Direct ____ % MBE ____ % WBE ____ % DBE

Indirect ____ % MBE ____ % WBE ____ % DBE

Waiver Y Yes/No

Section 3:

1 (#) Hiring _____ (\$) Subcontracting ____ (\$) Other Economic Opportunities

GENERAL BACKGROUND

In September 2008, the CHA Board of Commissioners (“Board”) authorized the CHA to enter into a one year contract with E&ES to provide Good Neighbor workshops for residents currently living in CHA developments and mixed-income communities, as well as former 10/1/99 CHA residents who have temporarily relocated to the private market with a Housing Choice Voucher. The Contract provided for an initial term of October 1, 2008 through September 30, 2009, with two (2) one-year option periods. In September 2009, the Board authorized the first one-year option that extended the Contract through September 30, 2010. During the term of their contract, E&ES has performed all its contractual obligations.

The Contract’s primary focus is to conduct workshops for CHA residents moving into family housing, scattered sites or mixed-income properties, which will provide residents with the necessary tools to maintain their household, their finances and foster positive and lasting relationships within their communities. Participants will learn about social services and resources in the community. Upon the completion of a workshop, each participant sets an individualized goal to focus on one or more skills learned during the training. As needed, participants may also receive a follow-up in-home visit to receive one-on-one hands-on reinforcement of the skills learned in the workshop(s). E&ES provides the participant’s case management provider with copies of every goal set by participants to encourage individual follow through.

Based upon E&ES’s performance on the contract, CHA desires to exercise the second option year of the Contract through September 30, 2011. The requested funding will allow E&ES to continue to provide the current series of three workshops (Home Management and Maintenance, Financial Literacy, and Community Building), as well as enhance these workshops and create new workshops as needed. E&ES staff is dedicated to creating a continuum of workshops that will continue to provide residents with information about maintaining their households and available community resources and services.

Based upon the foregoing, it is in the best interest of the CHA to authorize the Chief Executive Officer or his designee, to exercise the second option year of Contract No. 8065 with E&ES to Good Neighbor services for the period of October 1, 2010 through September 30, 2011, and to increase the funding in an amount not-to-exceed \$400,000. The Contract’s new total not-to-exceed compensation amount will be \$1,000,000.

RESOLUTION NO. 2010-CHA-116

WHEREAS, The Board of Commissioners of the Chicago Housing Authority has reviewed the Board Letter dated September 15, 2010, entitled “AUTHORIZATION TO EXERCISE THE SECOND ONE-YEAR OPTION CONTRACT NO. 8065 WITH EMPLOYMENT & EMPLOYER SERVICES, INC. TO PROVIDE GOOD NEIGHBOR SERVICES”;

THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY

THAT, the Board of Commissioners authorizes the Chief Executive Officer or his designee to exercise the second one-year option of Contract No. 8065 with the Employment & Employer Services, Inc. (“Contract”) to provide Good Neighbor services for the period of October 1, 2010 through September 30, 2011, and to increase the Contract’s funding in an amount not-to-exceed \$400,000. The Contract’s new total not-to-exceed compensation amount will be \$1,000,000.

